

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
OFFICE OF LICENSING/ INSPECTION/VIOLATION REPORT

Center Name: Family Development Center		Center ID#: 07FAM0001	County: Essex
Address: 40 North Munn Avenue	City: East Orange	Phone: (973) 673-5620	Fax: (973) 673-7462

License Status: R 6/3/13 T 7/3/13 T 10/3/13 T 1/3/14, T 3/3/14, T 6/3/14

Initial Inspection: 2/21/2012	Due Date(s):*	6/14/2013	7/11/2013	8/20/2013	9/20/2013	10/8/2013
	Date(s) Reinspection:	6/27/2013	8/6/2013	9/6/2013	9/24/2013	10/10/2013
Due Date(s):*	10/24/2013	11/26/2013	12/26/2013	1/24/2014	2/11/2014	2/26/2014
Date(s) Reinspection:	11/12/2013	12/12/2013	1/10/2014	2/10/2014	2/12/2014	3/19/2014
Due Date(s):*	4/2/2014	5/1/2014	5/15/2014	7/4/2014		
Date(s) Reinspection:	4/30/2014	5/1/2014	6/4/2014			

Center is in compliance with requirements as of: **Reinspection occurs on or soon after due date*

***renewal transferred from monitoring form on 6/2013. 2/10/14 REQUESTED ACTION PLAN (rec 2/20/14)

Renewal <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Monitor <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Age Change <input type="checkbox"/> Relocation <input type="checkbox"/> New Sponsor <input checked="" type="checkbox"/> Space Evaluation <input checked="" type="checkbox"/> Complaint #		
Date Cited M/D/Year	Date Abated M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):

Supervision, Staff/Child Ratios & Space

		<input type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on trips; or with more than 12 school-age children on walks.
		<input type="checkbox"/> 2. Provide immediate access to 1 additional adult for the school-age program when it is permitted to operate with only 1 staff member present.
8/6/2013	9/6/2013	<input type="checkbox"/> 3. Ensure that children are supervised by a staff member at all times.

Notes: On the playground children were hitting and not being supervised by and inadequate number of staff.

		<input type="checkbox"/> 4. Develop and implement a method to keep track of all the children.
8/6/2013	9/6/2013	<input type="checkbox"/> 5. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime.

Notes: Rooms K and 3. cited 5/22/13, abated 6/27/13. Recited 8/6/13 SACC on playground.

		<input type="checkbox"/> 6. Ensure that staff meet minimum age requirements and those below 18 years old are directly supervised staff at least 18 years old.
		<input type="checkbox"/> 7. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age
		<input type="checkbox"/> 8. Cease caring for children below 2 ½ years of age.
		<input type="checkbox"/> 9. Provide care for no more than 5 children below 2 ½ years of age if center has an E (Educational) Use Certificate of Occupancy (C.O.) issued prior to 11/5/03.
		<input type="checkbox"/> 10. Assign a primary caregiver for group of 4 infants and 6 toddlers.
		<input type="checkbox"/> 11. Post the center's license in a prominent location.
		<input type="checkbox"/> 12. Operate within the center's licensed capacity and within each room's capacity.

Notes:

		<input type="checkbox"/> 13. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
5/22/2013	6/27/2013	<input checked="" type="checkbox"/> 14. Ensure the children's health, safety and well-being.

Notes:

Activities & Discipline

		<input type="checkbox"/> 15. Ensure that staff interact with children and provide children with: free choice of materials; a mixture of active and quiet experiences; a mixture of staff-directed and child-selected activities.
		<input type="checkbox"/> 16. Provide a sufficient variety of age-appropriate activities.
5/22/2013	8/6/2013	<input checked="" type="checkbox"/> 17. Provide age-appropriate time frames for each activity.
		<input type="checkbox"/> 18. Provide enough supplies, furniture and equipment for the required activities.
		<input type="checkbox"/> 19. Plan and implement opportunities for school-age children's involvement in activity planning.

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 20. Take children outdoors daily.
		<input type="checkbox"/> 21. Prepare and post a written discipline policy including acceptable actions that staff members may take.
		<input type="checkbox"/> 22. Use positive methods of guidance and discipline consistent with children's age and developmental needs; prohibit corporal and/or emotional punishment.

Notes:

		<input type="checkbox"/> 23. Ensure that school-age children participate in the development of discipline rules or are made aware the discipline rules.
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Nutrition & Rest

		<input type="checkbox"/> 24. Ensure that food provided by the center is stored, prepared and served in a sanitary manner.
		<input type="checkbox"/> 25. Serve lunch for children present from 11:00am to 1:00pm who have not eaten lunch and are at the center for at least 5 consecutive hours.
		<input type="checkbox"/> 26. Provide the following additional food(s) for breakfast, lunch/dinner and/or snack:

Notes:

		<input type="checkbox"/> 27. Serve snack for children attending the center for at least 3 consecutive hours and for all children attending after school.
		<input type="checkbox"/> 28. Provide age-appropriate seating for children who no longer need to be held for feeding.
		<input type="checkbox"/> 29. Provide a written feeding plan for children less than 12 months of age.
5/22/2013	6/27/2013	<input type="checkbox"/> 30. Label each child's bottle with the child's name.
		<input type="checkbox"/> 31. Ensure that bottles are not propped when children are feeding.
		<input type="checkbox"/> 32. Remove bottles when children have fallen asleep.
		<input type="checkbox"/> 33. Provide daily rest period for each child aged 18 months to 5 years who attends the center for 4 or more consecutive hours and as needed for each child below 18 months.
10/5/2012	11/12/2013	<input type="checkbox"/> 34. Provide alternative activities for children who rest for 30 minutes and do not need more rest.
2/21/2012	6/27/2013	<input type="checkbox"/> 35. Provide the following sleeping equipment and bedding: cots; 1"mats; cribs; playpens; sheets; blankets.
		<input type="checkbox"/> 36. Ensure that sleeping equipment is free of pillows and soft bedding when occupied by a sleeping child.
		<input type="checkbox"/> 37. Identify and store individually each child's sleeping equipment and bedding.
		<input type="checkbox"/> 38. Provide enough light in rooms where children are napping to allow staff to see them.
		<input type="checkbox"/> 39. Repair and/or replace sleeping equipment that is in disrepair.
		<input type="checkbox"/> 40. Ensure that mats used for rest and sleep are placed on a surface that is warm, dry and clean.
		<input type="checkbox"/> 41. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
		<input type="checkbox"/> 42. Place children 18 months and younger in a face-up sleeping position unless indicated in writing by child's health care provider.

Illnesses & Accidents

		<input type="checkbox"/> 43. Designate an area where sick children can be separated from well children and provide rest equipment.
		<input type="checkbox"/> 44. Maintain illness log including: child's name; date; symptoms of illness observed; center's actions.
		<input type="checkbox"/> 45. Notify parents immediately of the following: head injury; bite that breaks the skin; fall from a height; injury requiring professional medical attention. Report other injuries by end of the day.
		<input type="checkbox"/> 46. Maintain an accident log that includes: name of child; date; time; location; description of accident/ injury; witnesses; type of first aid used; treatment/consultation by a doctor.
		<input type="checkbox"/> 47. For sick care programs: provide separate rooms/area and toilet facilities for sick and well children; install partitions/room dividers to separate children with different illnesses; provide liquid soap.
		<input type="checkbox"/> 48. Provide for children with chicken pox: isolation room; floor to ceiling barriers; separate toilet facilities.

Administration & Parent Involvement

		<input type="checkbox"/> 49. Provide access to a phone, and ensure someone receives and transmits messages to the center.
		<input type="checkbox"/> 50. Develop a table of organization indicating lines of authority, responsibility and job descriptions.
		<input type="checkbox"/> 51. Ensure that the director is scheduled to work 50 % of the center's daily operating hours.
		<input type="checkbox"/> 52. Designate someone in the center to carry out the director's responsibilities when the director is absent.
		<input type="checkbox"/> 53. Ensure that the head teacher, group teacher and program supervisor are scheduled to work for the required amount of time.
		<input type="checkbox"/> 54. Ensure that the head teacher/group teacher schedule time in other classrooms.
		<input type="checkbox"/> 55. Establish and maintain a staff substitute system.
		<input type="checkbox"/> 56. Hold parent/staff conferences semi-annually and upon request.
		<input type="checkbox"/> 57. Choose 1 of the following 4 options for parent involvement, and maintain documentation at the center: governing board; advisory committee; annual meeting; annual open house.

Program Records

5/22/2013	9/24/2013	<input type="checkbox"/> 58. Complete and maintain at the center the staff records checklist.
Confidential Notes: staff files reviewed 6/27/13. CARIs outstanding only.		
5/22/2013	9/24/2013	<input type="checkbox"/> 59. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor and all regularly scheduled staff.
Confidential Notes:		
		<input type="checkbox"/> 60. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor and all regularly scheduled staff.
Confidential Notes:		
5/8/2012	9/6/2013	<input checked="" type="checkbox"/> 61. Provide the following records for the director, head teacher, group teacher or program supervisor: education / training experience
		<input type="checkbox"/> 62. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.
		<input type="checkbox"/> 63. Provide the required documentation for the director hired before March 21, 2005 who does not meet the qualification requirements specified in 10:122-4.6(b)1-3 demonstrating completion of: a) the Director's Academy; b) the National Administrator Credential; or c) 45 clock hours of staff development that includes all the subject areas as indicated in 10:122-4.6(b)4iii.
6/27/2013	8/6/2013	<input checked="" type="checkbox"/> 64. Provide complete orientation within two weeks of hire to all staff members in: center operations; policies and procedures; supervision; tracking; group size limits; primary caregiver responsibilities; release policy; discipline policy; health practices; evacuating the center; using fire alarms; recognizing and reporting child abuse/neglect.
6/27/2013	8/6/2013	<input checked="" type="checkbox"/> 65. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures.
		<input type="checkbox"/> 66. Ensure that new directors complete staff development in Understanding Licensing Regulations and Child Behavior Management within one year of hire.
5/22/2013	8/6/2013	<input type="checkbox"/> 67. Ensure that all full-time staff complete 8 hours annual training in the following core areas: child growth and development; positive guidance and discipline; health and safety.
5/22/2013	8/6/2013	<input checked="" type="checkbox"/> 68. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours or annual training in 1 or more of the following: Director's Academy; National Administrator ; Credential; equivalent staff development in nine specific management areas.
		<input type="checkbox"/> 69. Maintain a record of the date and purpose of the consulting head teacher's 2 monthly on-site visits.
5/22/2013	6/27/2013	<input type="checkbox"/> 70. Ensure that a staff member(s) who has current certified basic knowledge of first aid principles and CPR is at the center at all times when enrolled children are present.
5/8/2012	6/27/2013	<input checked="" type="checkbox"/> 71. Complete and maintain at the center daily time sheets for staff and children with arrival and departure times.
		<input type="checkbox"/> 72. Maintain a written outline of daily activities.
5/22/2013	2/10/2014	<input type="checkbox"/> 73. Complete and maintain at the center the children's records checklist.
Confidential Notes: Universal health outstanding 6/237/13. Review children's files at a future visit. 11/12/13 5 outstanding UH		
5/22/2013	8/6/2013	<input type="checkbox"/> 74. Submit the required OOL form certifying the center has reviewed the Department of Law and Public Safety (DLPS), Division of Consumer Affairs' (DCA), list of unsafe children's products and that there are no unsafe products in the center.
5/22/2013	8/6/2013	<input type="checkbox"/> 75. Maintain at the center the DLPS, DCA, list of unsafe children's products and make available to center staff and parents of enrolled children.
9/6/2013	2/10/2014	<input type="checkbox"/> 76. Ensure that the Universal Health Record is updated annually.
		<input type="checkbox"/> 77. Obtain written approval from the child's parent before administering medication to a child.
6/27/2013	9/6/2013	<input checked="" type="checkbox"/> 78. Maintain medication records that include the following: child's name and parental authorization; name of the medication; illness being treated; dosage, frequency and other instructions; time and by whom the medication was administered; any adverse effects.
		<input type="checkbox"/> 79. Maintain at the center and distribute to parents a written policy on communicable disease management.
		<input type="checkbox"/> 80. Maintain on file and follow the written policy on the release of children.
		<input type="checkbox"/> 81. Develop an expulsion policy which includes: circumstances; methods to notify parents; sufficient time limits; reasons for immediate expulsion; parental receipt of the policy.
		<input type="checkbox"/> 82. Obtain from parents and maintain at the center: blanket permission slips for walks; individual permission slips for field trips, including information on type of vehicle used and whether staff or parent will drive.
6/27/2013	8/6/2013	<input type="checkbox"/> 83. Maintain at the center documentation of a current comprehensive general liability insurance policy.

Sanitation & Diapering

		<input type="checkbox"/> 84. Wash and disinfect the following: toilet training chairs after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
		<input type="checkbox"/> 85. Use a commercial disinfectant or a staff-made solution of 1 tablespoon bleach per quart of water.
4/11/2013	8/6/2013	<input checked="" type="checkbox"/> 86. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change.
8/22/2012	9/6/2013	<input checked="" type="checkbox"/> 87. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions.
		<input type="checkbox"/> 88. Provide disposable rubber gloves for contact with blood or vomit.
		<input type="checkbox"/> 89. Change each child's diaper when wet or soiled.
		<input type="checkbox"/> 90. Provide a diapering area within 15 feet of a sink not used for food preparation.
		<input type="checkbox"/> 91. Ensure that diapering does not take place in an area or on a surface used for food preparation.
4/11/2013	6/27/2013	<input type="checkbox"/> 92. Maintain diapering surfaces as follows: flat; smooth; clean; dry; non-absorbent; in good repair.
		<input type="checkbox"/> 93. Place soiled disposable diapers in a closed container with a leakproof lining.

Bathroom & Kitchen Facilities

9/6/2013	10/10/2013	<input type="checkbox"/> 94. Ensure all toxic substances and medications are inaccessible to children.
Notes: Latch storage and staff room		
		<input type="checkbox"/> 95. Ensure that children cannot lock themselves in bathrooms.
		<input type="checkbox"/> 96. Provide bathroom supplies as follows: soap; toilet paper; individual/disposable towels; platforms.
		<input type="checkbox"/> 97. Securely fasten the bathroom equipment.
		<input type="checkbox"/> 98. Sand and paint rusted bathroom stall dividers.
		<input type="checkbox"/> 99. Ensure toileting privacy: for children (SA); when staff/adult uses the same toilet facility as children.
		<input type="checkbox"/> 100. Designate and visibly identify the staff/adult toilet facility.
		<input type="checkbox"/> 101. Provide 1 toilet facility and sink: on each floor used by children (EC); within 1 floor for children.(SA)
		<input type="checkbox"/> 102. Ensure hot tap water does not exceed 110 degrees Fahrenheit (EC) or 120 degrees Fahrenheit. (SA)
5/22/2013	6/27/2013	<input checked="" type="checkbox"/> 103. Maintain in sanitary and operable condition: toilets; sinks; other plumbing fixtures.
8/6/2013	9/6/2013	<input checked="" type="checkbox"/> 104. Provide a barrier to the kitchen area to prevent accidental access by children.
		<input type="checkbox"/> 105. Ensure microwave ovens are: out of children's reach; secured; not in use when children are in the area.
		<input type="checkbox"/> 106. Provide a working refrigerator, or access to a refrigerator, for perishable foods or medication.
		<input type="checkbox"/> 107. Ensure that food waste receptacles are lined and maintained in a sanitary condition.

Health & Fire Safety

		<input type="checkbox"/> 108. Provide and make accessible to staff; a fully standard first aid kit; an American Red Cross First Aid Manual or its equivalent.
		<input type="checkbox"/> 109. Post a sign in a prominent location to prohibit smoking when the center is operating.
		<input type="checkbox"/> 110. Prohibit smoking in all areas of the center when the center is operating; provide separate ventilation for areas where smoking is permitted when the center is not operating.
5/22/2013	6/27/2013	<input checked="" type="checkbox"/> 111. Take necessary action to free the center of infestation by rodents and insects, provide documentation.
3/1/2013	6/27/2013	<input checked="" type="checkbox"/> 112. Obtain and maintain on file a current health certificate.
		<input type="checkbox"/> 113. Obtain and maintain on file a current fire certificate.
		<input type="checkbox"/> 114. Conduct and document monthly fire drills during each session provided at the center.
10/26/2012	6/27/2013	<input checked="" type="checkbox"/> 115. Ensure the center's fire protective systems are operative at all times.
6/27/2013	9/6/2013	<input checked="" type="checkbox"/> 116. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
9/6/2013	2/20/2014	<input checked="" type="checkbox"/> 117. Post a diagram depicting: approved areas; evacuation routes; room identifications.
1/11/2013	6/27/2013	<input checked="" type="checkbox"/> 118. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.

Notes:

4/30/2014	6/4/2014	<input checked="" type="checkbox"/> 119. Ensure that illuminated exit signs and emergency lighting are operable at all times.
5/31/2013	6/27/2013	<input checked="" type="checkbox"/> 120. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 121. Remove excess storage and/or combustibles from the furnace room.
		<input type="checkbox"/> 122. Remove portable liquid fuel-burning or wood-burning heating appliances.
		<input type="checkbox"/> 123. Arrange cribs, playpens and cots to provide access to an unobstructed 3-foot wide aisle that exits out.
		<input type="checkbox"/> 124. Provide and maintain in good condition: handrails on all stairs with 3 or more risers; guardrails on all open sides of landing with intermediate guards spaced no more than 4 inches apart.
		<input type="checkbox"/> 125. Install window guards, with approval of the local fire official, or provide an alternative method to ensure that children cannot fall out of windows.
9/24/2013	11/12/2013	<input checked="" type="checkbox"/> 126. Comply with the New Jersey Uniform Construction Code (NJUCC)/Fire Code:

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 127. Submit a copy of the final Certificate of Occupancy (CO) or Certificate of Continued Occupancy (CCO) that indicates the correct use group for the children served.
		<input type="checkbox"/> 128. Submit a copy of the Certificate of Approval, as issued by the local construction official, for changes in the building subject to the NJUCC requiring the issuance of a building permit.
Environmental Safety		
5/22/2013	6/6/2013	<input type="checkbox"/> 129. Complete and submit a DCF Renewal Attestation Form with the center's previous DEP approval letter attached and any other environmental documents if applicable.
		<input type="checkbox"/> 130. Submit a No Further Action Letter (NFA) or Child Care/Educational Facility Approval Letter from the Department of Environmental Protection (DEP), or Response Action Outcome Letter (RAO) from a Licensed Site Remediation Professional (LSRP) indicating that no further action is needed for the site on which the center is located. [Note: Check the DEP website at www.state.nj.us/dep/dccrequest for the most current information.]
		<input type="checkbox"/> 131. Submit a water supply certification indicating the center is serviced by a public community water system demonstrated through a copy of a current bill from that water company.
		<input type="checkbox"/> 132. Submit current documentation from the DEP, Bureau of Safe Drinking Water (BSDW), for centers not on a public community water system. [Note: Check the DEP, BSDW website at www.state.nj.us/dep/dccrequest/safedrnk.htm or call (609) 292-5550 for more information.]
		<input type="checkbox"/> 133. Submit a letter of prior uses from the municipality, county or state indicating whether the building has ever housed a use classified under the NJUCC, NJSA, 5:23, as: Group F (factory/industry); Group H (high hazard); Group S (storage); Group B (dry cleaner or nail salon); Group A (funeral home); or Group M (gas station.)
5/22/2013		<input checked="" type="checkbox"/> 134. Submit a current letter or other approval from the DHSS, Indoor Environments Program, for centers: a) co-located with a dry cleaner or nail salon; b) with one of the prior uses: F, H, S, B (dry cleaner, nail salon), A (funeral home) or M (gas station); c) located in a building built in 1978 or earlier; or d) located near a known hazardous area. [Note: Contact DHSS prior to taking action to confirm what is needed for your center. Call DHSS at (609) 826-4923 or email DHSS using the link at www.state.nj.us/health/coh/tsrp/iep/ccc_ieha.shtml]
5/22/2013	6/27/2013	<input type="checkbox"/> 135. Test for the presence of radon gas and post the test results in a prominent location.
		<input type="checkbox"/> 136. Provide documentation that the center: completed a lead paint risk assessment; follows an approved lead paint risk assessment management plan; verified the absence of a lead hazard; notified parents of a lead hazard; completed the recommended remedial action to alleviate the lead paint hazard.
		<input type="checkbox"/> 137. Provide documentation that the center: follows an approved asbestos management plan; verified the absence of asbestos hazard.
Building Maintenance		
5/22/2013	6/27/2013	<input type="checkbox"/> 138. Keep all surfaces clean and in good repair.
Notes:		
5/8/2012	8/6/2013	<input type="checkbox"/> 139. Replace, clean and/or secure all stained, broken and/or missing floor tiles and carpeting.
2/21/2012	6/4/2014	<input checked="" type="checkbox"/> 140. Replace, clean and/or secure all stained, broken and/or missing ceiling tiles.
2/21/2012	6/4/2014	<input checked="" type="checkbox"/> 141. Eliminate moisture resulting from leaks or seepage.
11/12/2013	2/10/2014	<input checked="" type="checkbox"/> 142. Maintain the building structure to prevent drafts, leaks and infestation.
5/31/2013	6/27/2013	<input checked="" type="checkbox"/> 143. Provide screens on: doors and windows used for ventilation; crawl spaces; attic spaces.
		<input type="checkbox"/> 144. Provide safety glass/protective guards for windows and glass located within 36 inches above the floor.
3/1/2013	9/24/2013	<input checked="" type="checkbox"/> 145. Provide protective covers for: electrical outlets; fluorescent tubes; incandescent light bulbs; fans.
		<input type="checkbox"/> 146. Provide and maintain suitable protective devices for radiators, steam and hot water pipes.
3/1/2013	6/27/2013	<input checked="" type="checkbox"/> 147. Provide/maintain mechanical ventilation: in operating condition; clean; unobstructed; replace filters.
4/30/2014	5/1/2014	<input checked="" type="checkbox"/> 148. Raise temperature to a minimum of 68 degrees Fahrenheit in all rooms used by children.
		<input type="checkbox"/> 149. Increase light in specific areas:
		<input type="checkbox"/> 150. Provide 1 of the 4 monitoring options listed in the manual.
		<input type="checkbox"/> 151. Ensure that doors in all interior rooms designated for use by children remain unlocked.
		<input type="checkbox"/> 152. Ensure shelving is secure and not overloaded, and appliances are secured to a stable surface.
5/22/2013	10/10/2013	<input checked="" type="checkbox"/> 153. Pad lally columns in areas used by children to a height of 48 inches (EC) and 72 inches (SA).
		<input type="checkbox"/> 154. Ensure that stairways are free of tripping hazards.
		<input type="checkbox"/> 155. Provide a barrier extending at least 5 feet above floor level.
		<input type="checkbox"/> 156. Repair and/or paint surfaces in specified areas:
2/10/2014	3/19/2014	<input checked="" type="checkbox"/> 157. Maintain indoor/outdoor garbage receptacles as follow: covered; emptied as needed; leakproof; clean.
5/22/2013	6/27/2013	<input checked="" type="checkbox"/> 158. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
Notes:		
Outdoor Play Area, Equipment and Maintenance		
5/22/2013	4/30/2014	<input checked="" type="checkbox"/> 159. Provide and maintain in good condition a fence, enclosure or other barrier for the outside play area.

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 160. Provide a barrier, in addition to the fence, for outdoor play areas exposed to vehicular traffic.
		<input type="checkbox"/> 161. Grade or provide drains for the outside play area.
4/2/2012	12/12/2013	<input type="checkbox"/> 162. Ensure that outdoor areas and play equipment are free from stagnant water.
2/21/2012	6/4/2014	<input checked="" type="checkbox"/> 163. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		<input type="checkbox"/> 164. Ensure play equipment is specifically age-appropriate for the ages served.
		<input type="checkbox"/> 165. Repair or remove broken/rusted toys in the outdoor play area.
		<input type="checkbox"/> 166. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
		<input type="checkbox"/> 167. Ensure that any community playground equipment used by the children complies with applicable provisions of the Playground Safety Subcode.
		<input type="checkbox"/> 168. Select an area for children's outdoor play that is adjacent to or within close proximity of the center.
		<input type="checkbox"/> 169. Ensure the safety of the children on route to the outdoor play area.
5/8/2012	4/30/2014	<input checked="" type="checkbox"/> 170. Remove debris and overgrown vegetation in the outdoor play area.
		<input type="checkbox"/> 171. Ensure that hazardous plants are not kept in the center or near outside areas used by children.
		<input type="checkbox"/> 172. Ensure that sand in the outdoor play area is asbestos-free and maintained in a sanitary manner.
		<input type="checkbox"/> 173. Provide 150 square feet of outdoor space for 5 children and 30 square feet for each additional child.
		<input type="checkbox"/> 174. Limit the number of children using the outdoor play area to the maximum capacity.
		<input type="checkbox"/> 175. Cease using dump and fill wading pools.
		<input type="checkbox"/> 176. Ensure swimming pools/natural bathing places used by children comply with applicable provisions of the Public Recreation Bathing Rules, as specified in NJAC 8:26, and with applicable provisions of the Building Subcode and Barrier-Free Subcode of the NJUCC, as specified in NJAC 5:23.
		<input type="checkbox"/> 177. Ensure that children using swimming pools or natural bathing facilities are supervised in accordance with applicable provisions of the N.J. Youth Camp Safety Act rules, as specified in NJAC 8:25.
		<input type="checkbox"/> 178. Provide lighting in parking areas, walkways and other exterior areas used by center occupants at night.
6/27/2013	6/4/2014	<input checked="" type="checkbox"/> 179. Take necessary action to remove outdoor hazards.

ALERT: Effective 6/28/11, cribs manufactured, sold, or leased in the United States must comply with new federal standards. Effective 12/28/12, child care centers must have compliant cribs in their facilities. For more information on crib safety and safe sleep environments for infants, refer to CPSC's crib information center at www.cpsc.gov/info/cribs/index.html.

- ☒ Director/Designee confirmed center does not provide or arrange for the provision of transportation of children.
- ☐ For centers providing transportation, see attached Transportation Inspection/Violation page.

		Date
Inspector Signature	Director/Designee Signature	
Kim O'Connell		

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
14	5/22/2013	6/27/2013	Remove hazards from the infant part of the classroom which is not currently being utilized including christmas ornaments, vacuum cleaner and Christmas decorations. Send a request in writing to remove this part of the room from the license which is separated from the other part by a partial wall and by cubbies.	Delete
		6/27/2013	5/31/2013 latch door to adjacent rooms off of room #1 which is utilized for storage and has extreme water damage.	Delete
17	5/22/2013	6/27/2013	children are kept waiting with no activities before and after lunch	Delete
61	5/8/2012	9/6/2013	2 group teachers are needed. 8/6/13 1 g/t needed.	Delete
71	5/8/2012	6/27/2013	Children must be signed in and signed out daily	Delete
86	4/11/2013	8/6/2013	Children must wash hands immediately before meals and not after playing with toys or being on the floor	Delete
87	8/22/2012	9/6/2013	staff must wash hands before serving meals	Delete
103	5/22/2013	6/27/2013	toilet seat in girls room may not be taped but must be replaced. toilet in girls room does not flush	Delete
112	3/1/2013	6/27/2013	certificate conditionally satisfactory	Delete
111	5/22/2013	6/27/2013	presence of rat traps	Delete
115	4/30/2014	6/4/2014	10/26/2012 Firebox indicated red and yellow lights. Director contacted City Fire. Spoke with Marco Monge and confirmed that the last inspection was 2/22/12 which was satisfactory, however the in no central monitoring system in place. Inspector contacted E Orange Fire Department and spoke with Insp Littlen who said monitoring is required and center could remain open.. 1/17/13 Informed Director to provide documentation from local officials regarding acceptability of absence of central monitoring system. 3/1/13 Director is instilling monitoring system next week after mechanical modifications competed 4/11/13 City fire came to center 5/22/13 Inspector Little EO fire allows center to remain open until monitorig system can be installed. System functional 10/26/12 CITED/ABATED 6/27/13 RECITED 4/30/14 CONFIRMED WITH KISTLER FIRE MONITORING WHY TROUBLE IN SYSTEM LIGHT ON. THE SYSTEM IS OPERATIONAL AND THERE IS A PROBLEM WITH THE PHONE LINE. 5/6/14 P/C WITH DIRECTOR SERVICE PEOPLE ARE CURRENTLY AT THE CENTER AND SHE WILL FAX WORK ORDER TO OOL	Delete
118	1/11/2013	6/27/2013	rugs cannot block exit doors	Delete
117	5/22/2013	8/6/2013	Advised Director to apply for a space evaluation	Delete
120	5/31/2013	6/27/2013	Mount fire extinguisher in kitchen	Delete
126	9/24/2013	11/12/2013	Children present under the age of 2 1/2: 2/21/12 9 children present 4/2/12 8 children present 5/8/12 7 children 6/8/12 8 children 7/18/12 7 children 10/5/12 6 children 10/26/12 7 children 3/1/13 9 children 4/11/13 10 children 5/22/13 10 children 5/31/13 11 children. Director has been advised repeatedly to reduce and local officials have been contacted. ABATED 6/27/13. RECITED 9/24/13 and required a letter faxed to OOL that Director understands and will comply with requirements of her CO. 7 children present under the age of 2 1/2 years of age. Children will be dismissed from program 9/24/13 to comply. 10/10/13 ^ children present under the age of 2 1/2	Delete
141	2/21/2012	6/4/2014	repair leaking roof and provide documentation. Director states work to be done by 4/1/13. Replace bulging tiles 3/19/14 Director confirmed roofer coming 3/25/14. 4/30/14 DOCUMENTATION PROVIDED HOWEVER THE ROOF IS STILL LEAKING	Delete
145	3/1/2013	9/24/2013	incandescents. flouresents	Delete
147	3/1/2013	6/27/2013	staff bathroom	Delete
163	4/2/2012	6/4/2014	Certified playground specialist will inspect by 4/1/13. 1/27/13 not yet inspected. 9/24/13 Required a letter faxed to OOL with time frameEs and plan for playground renovation along with explanation of procedure to take children outdoors daily. 3/19/14 REFER TO ACTION PLAN. 5/6/14 REQUESTED NEW LETTER	Delete
126	5/22/2013	6/27/2013	Contacted local official regarding non compliance with NJUCC/Fire Code ove 5 children present under the age of 2 1/2	Delete
115	5/22/2013	6/27/2013	Contacted fire inspector Little regarding fire panel trouble and no central monitoring. City Fire came to Center. System is too old to repair and need a new system. Mr Little gave the center until 5/24 to comply or he will close the center.	Delete

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64	6/27/2013	8/6/2013	Train all staff with signature documentation	Delete
65	6/27/2013	8/6/2013	Train all staff with signature documentation.	Delete
78	6/27/2013	9/6/2013	Center needs a written medication policy.	Delete
116	6/27/2013	9/6/2013	Lockdown procedure must be developed and posted.o	Delete
153	5/22/2013	10/10/2013	lally columns must be padded to 72 inches.	Delete
157	2/10/2014	3/19/2014	Outdoor garbages must be covered. cited 6/27/13 abated 10/10/13. Recited 2/10/14	Delete
179	6/27/2013	4/30/2014	If children are playing in fenced in parking area, there may not be any cars in the area. Holes in macadam must be filled Repair railroad tie at entrance to walkway. 3/19/2014 DIRECTOR CONFIRMED COMPLETION BY 3/25/14	Delete
104	8/6/2013	9/6/2013	Cited 5/22/13 and abated 6/27/13. Recited	Delete
83	NA	NA	NOTE LIABILITY INSURANCE EXPIRES 8/31/13. ok 9/24/13	Delete
117	9/6/2013	2/20/2014	Redo map. Label rooms as discussed to reflect space configurations.	Delete
134	5/22/2013		Receipt and submitted to OOL copy of money order Receipt 9/26/13. 3/19/2014 REQUESTED A LETTER STATING CENTER WILL ABIDE BY ALL DOH REQUIREMENTS. 4/30/14 LETTER RECEIVED	Delete
119	4/30/2014	6/4/2014	Front entrance and Classroom #1. CITED 11/12/13, ABATED 1/10/14. RECITED.	Delete
142	11/12/2013	2/10/2014	Cited 5/22/13 abated 6/27/13. RECITED 11/12/13 DO NOT USE AREA RUGS BY DOORS TO PREVENT DRAFTS	Delete
148	12/12/2013	12/17/2013	upstairs level had no heat. Temperature 55 degrees children moved to lower level with room capacity maintained. Provide documentation of repair.	Delete
148	2/10/2014	2/12/2014	Upper level was not the required 68 degree minimum. Children were all located on the first level. Room was not over occupancy.	Delete
				Delete
			2/10/2014 REQUESTED ACTION PLANon abating open violations. Playground and outdoor issues cannot be addressed due to snow and ice. Action plan must include time frames. Received 2/20/14	Delete
140	2/21/2012	6/4/2014	Tile replacement will be completed when roof is repaired after 3/25/14. 4/30/14 ROOM STILL LEAKS ALTHOUGH DOCUMENTATION STATES REPAIRS COMPLETED. 5/6/14 P/C WITH DIRECTOR THEY WILL WIDEN THE DRAINS TOMORROW AND SHE WILL FAX WORK ORDER.	Delete
159	5/22/2013	4/30/2014	3/19/14 REFER TO ACTION PLAN	Delete
170	5/8/2012	4/30/2014	REFER TO ACTION PLAN. DIRECTOR CONFIRMED COMPLETION BY 3/25/14	Delete